

# Merit Badge Blue Cards

## Pre-Merit Badge Session

1. Buy a stack at the BSA Scout shop
2. Complete front side
  - a. Troop- 279
  - b. Council- Orange
  - c. District- Pacifica
  - d. Fill out complete address
  - e. Make sure you get a signature from Truong

The image shows the front side of a merit badge application form. On the left, there is 'Information for Applicant' and 'Information for Counselor'. The center features a table with columns for 'Counselor Name', 'Date of Approval', 'Merit Badge', 'Date of Approval', and 'Requirement No. (see back)'. On the right, the 'APPLICATION FOR MERIT BADGE' section is filled out for 'JOHN DOE' at '425 CHERRY STREET, HAMPTON, VA 23466'. The merit badge is 'RABBIT RAISING' from 'COLONIAL VIRGINIA'. A counselor signature is present at the bottom right.

3. Back Side
  - a. Write name of scout
  - b. Write merit badge

The image shows the back side of the merit badge application form, divided into three sections: 'The applicant's record', 'APPLICANT'S RECORD', and 'COUNSELOR'S RECORD'. The 'RABBIT RAISING' merit badge is specified. The applicant's name is 'JOHN DOE' and the counselor's name is 'JOHN DOE'. The 'APPLICANT'S RECORD' section has 'RABBIT RAISING' written in the merit badge field. The 'COUNSELOR'S RECORD' section has 'RABBIT RAISING' written in the merit badge field. There are fields for 'Date completed' and 'Signature of counselor'.

## Merit Badge Session

1. Give MB counselor your blue card
2. Counselor will complete counselor section

- Make sure you get it signed by counselor
- Make sure you have counselor's address
- Make sure counselor sign both sections as highlighted in red circle

The applicant has carefully reviewed before me and demonstrated to my satisfaction that he has met all requirements for the (please print) **RABBIT RAISING** merit badge.

**APPLICANT'S RECORD**  
 Name: **JOHN DOE**  
 Has your son completed application for this merit badge?  
**RABBIT RAISING**  
 Completed on: **2 / 21 / 08**  
 Signature: *Nathan J. Everett*  
 Date: **2 / 21 / 08**

**COUNSELOR'S RECORD**  
 Applicant: **JOHN DOE**  
 True  
 False  
 Unit number: **805**  
 Other  
**RABBIT RAISING**  
 Merit badge  
 Date completed: **2 / 21 / 08**  
 Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

APPLICANT WILL SIGN IN THIS PORTION TO HIS UNIT LEADER FOR MERIT BADGE.

NOTE TO SON SCOUT, MERIT SCOUT, OR VOLUNTEER: Please keep this copy for your personal records.

It is suggested that the counselor keep this record for at least 1 year to clear any questions. It should later be signed to file award.

3. Counselor will keep his/her portion and give the other 2 portions to scout

The applicant has carefully reviewed before me and demonstrated to my satisfaction that he has met all requirements for the (please print) **RABBIT RAISING** merit badge.

**APPLICANT'S RECORD**  
 Name: **JOHN DOE**  
 Has your son completed application for this merit badge?  
**RABBIT RAISING**  
 Completed on: **2 / 21 / 08**  
 Signature: *Nathan J. Everett*  
 Date: **2 / 21 / 08**

**COUNSELOR'S RECORD**  
 Applicant: **JOHN DOE**  
 True  
 False  
 Unit number: **805**  
 Other  
**RABBIT RAISING**  
 Merit badge  
 Date completed: **2 / 21 / 08**  
 Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

APPLICANT WILL SIGN IN THIS PORTION TO HIS UNIT LEADER FOR MERIT BADGE.

NOTE TO SON SCOUT, MERIT SCOUT, OR VOLUNTEER: Please keep this copy for your personal records.

It is suggested that the counselor keep this record for at least 1 year to clear any questions. It should later be signed to file award.

- Not every Scout finishes the merit badge. This condition is known as a partially completed merit badge, also known as a PARTIAL. Whatever is not completed will be left blank. There are many reasons for this situation:
  - The merit badge may require projects that cannot be reasonably accomplished in the time allowed at camp or other opportunity.
  - The Scout may have recently moved into the area with Partial.
  - The Scout may have not completed the required homework.

## Post Merit Badge Session

- Take a picture of both sides of the blue cards.
- Put both sides inside an envelope and write the merit badges on the outside of envelope.
- Put \$3 per merit badge inside of envelope
- Give envelope to Committee Advancement Chair (CAC) or Truong
- Truong will sign applicant record portion and return this portion back to scout

## Merit Badge Processing

1. Truong or CAC will record merit badge online
2. Truong or CAC will print out record and buy merit badge(s) at BSA store
3. Truong or CAC will keep the blue card for record keeping
4. Truong or CAC will create merit badge certificate and put merit badge back in envelope
5. Truong or CAC will notify Scoutmaster
6. Scoutmaster will call scouts up during opening ceremony to receive merit badge



## Merit Badge Keeping

1. Store merit badge certificate in a scout binder in baseball cards holder.



2. Sew merit badge onto green sash

